COWLEY COLLEGE

Course Syllabus
General Psychology
PSY 6711   Section CS60
Fall 2019

Credit hours: 3
Instructor: Nancy Julius
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Office Hours/Hours of Availability:
7:45 AM-3:45 PM, Cowley e-mail or CSHS email, or by scheduled appointment.

Textbook:
Understanding Psychology; Eleventh Edition, Morris and Maisto, 2016

Purpose or Goal of the Class:
As our world grows more complex, each individual has an increasing need to know both himself/herself and the world around him/her better. General Psychology is offered as an initial step in aiding each student to identify and become aware of variables that affect his/her own behavior and the behavior of others. The knowledge gained from General Psychology, when applied in individual lives, will allow the learner to become a more productive member of society. This course also will provide a broad foundation of fundamental principles for the learner to build upon through additional courses in the Psychology field.

Course Grade/Points Possible:

Course Grade		Letter Grade Scale	
Class Activities	30%	100-90	= A
Quizzes	15%	89-80	= B
Service Learning Project	15%	79-70	= C
Midterm Exam	20%	69-60	= D
Final Exam	20%	59 and below	= F

Objectives of this Course:
The learner completing this General Psychology course will:

1. Gain an appreciation of the scientific methods of Psychology
2. Gain a readiness to apply those methods in his/her life.
3. Develop skill in evaluating popular accounts of Psychology.
4. Gain an understanding of the variables involved in behavior and how those variables are utilized in affecting behavior.
5. Gain an understanding of the major methods and tools used in the psychology field.
6. Through this understanding, when applied in the situation, the individuals will function in society in a more efficient manner. Also, a greater attitude or understanding of self and others will be gained to be utilized throughout life.
7. Gain a broad-based foundation of fundamental principles in the Psychology field from which to build upon with additional courses in the field.

Notice:
Changes within the course syllabus such as procedure, assignments and schedule may be made at the discretion of the instructor.

Class Activities:
Activities to reinforce chapter content will be included in the scope of this course. Participating in discussions, lecture and class exercises, as well as analyzing writings and/or visual media along with conducting experiments will be expected of all students enrolled in the class.

Quizzes:
Quizzes may be given weekly to help with the readings and lectures.

Service Learning Project:
To fulfill requirements of this course, a minimum of 10 hours of service must be met through pre-approved activities at Springview Manor and Kyle Trueblood Elementary. A reflective paper will be written by the student and turned in toward the end of the semester.

Midterm Exam:
The midterm examination covers Chapters 1-7. Question format is multiple choice.

Final Exam:
 The final examination covers Chapter 8-13. Question format is multiple choice.

Extra Credit:
Extra credit will not be offered in this course.

Attendance Policy:
At the beginning of each grading period, the instructor shall publicize his/her class policies. Excessive absences may result in the student not meeting the competencies of the course. Behavioral or disruptive issues may result in the student being withdrawn from the class at the request of the instructor by the Registrar. It is the student's responsibility to withdraw from the course for reasons of academic performance through the Registrar's Office.

Review the attendance policy at: http://www.cowley.edu/policy/policy257.html
(Institutional Policies: Academic Affairs Council: Series 200.00: 257.00 Attendance and Classwork)

Last Day to Withdraw with a "W" –December 1, 2019

 It is the student's responsibility to visit with their academic advisor prior to withdrawing from a class and to complete the appropriate withdrawal form and submit it to the Registrar's office.

Communication:
Communication between Cowley College faculty, administration, staff and advisors will be directed to the student Cowley C-mail account. Students will access their student Cowley C-mail account at http://www.cowley.edu, select *Check Email-Students* from the Quick Links drop down box (located at the top of all Cowley web pages), select the log-in link, and then input their username and password. The student's username is their last name, the first letter of their first name, and the last six digits of their Cowley student ID number. For example, John O'Brien with a Cowley ID number of 999234567 would use OBrienJ234567 for the username and the initial password is Password1.The password is case-sensitive (the P must be capitalized, the remaining characters must be lowercase, and the final character is the numeral One). It is the student's responsibility to check their Cowley C-mail account frequently.

Instructors teaching online, online hybrid, or using Blackboard to web enhance their face-to-face classes may also require students to correspond using the Communication Tools within their Blackboard course.

All student academic reports and current grades can be accessed through Campus Connect. Even though the Blackboard grade book may be used to help students track their academic progress, the official grade is posted in Campus Connect as well as Conway Springs High School's Powerschool.

Instructor Class Policies:
If you must miss a class or you are ill, let me know in person, by phone or email. This should be done prior to or on the day the class meets. If you miss class, you should be prepared to hand in previously-assigned work on the day you return and arrange a time to make up a quiz or test if necessary and/or to gather new assignments. Students are responsible for learning the material missed during the absence.

Late Work:
Work will be considered late if it is not turned in on the date assigned or as previously arranged by instructor and student. Late work is not accepted.

Make-up work/tests:
Make-up work, including tests will only be accepted for one week following the due date, unless previously arranged by instructor and student under extenuating circumstances. After the one week period, I will not accept assignments. If you miss a class (excused or unexcused) it is **your** responsibility to get assignments and/or class notes.

Disability Services Program:
Cowley College, in recognition of state and federal laws, will accommodate a student with a documented disability. If you have a disability which may impact your work in this class and for which you require accommodations, please contact Mark A. Richardson, the Disability Services Coordinator. Phone number: Main Campus: 620.441.5557, E-mail: richardson@cowley.edu

Grade Change/Appeal:
The evaluation of student performance reflected in the final course grade becomes a part of the permanent student record of the College and is recorded on the College Transcript for the student. This grade is based upon several factors relating to the achievement of course objectives, as assessed by the instructor according to the policies of the College, and shall be considered final, unless an appropriate appeal is filed by a student.

Review the grade change/appeal policy at: http://www.cowley.edu/policy/policy263.html
(Institutional Policies: Academic Affairs Council: Series 200.00: 263.00 Student Appeal of Course Grade)

Student Code of Conduct
Students attending Cowley College are expected to conduct themselves as responsible individuals at all times. Acts of incivility or other behavior which interferes with or detracts from the learning-centered environment are not acceptable. In addition, student actions which violate school policies or local, state, or federal laws are not tolerated and may result in dismissal from the college or other disciplinary action.

The Chief Academic Officer (CAO), who is charged with the responsibility for maintaining a College atmosphere which is conducive to academic development and social growth, shall be empowered with due authority to suspend, expel, or to specify and enforce other disciplinary measures for students who violate College policies or commonly accepted standards of conduct.

Review the student code of conduct policy at: http://www.cowley.edu/policy/policy403.html
 (Institutional Policies: Student Affairs Council: Series 400.00: 403.00 Student Code Of Conduct)

Academic Code of Conduct:
Cowley College is committed to instilling in its students a high level of academic integrity. Integrity in the classroom is a definite expectation. Students who compromise the integrity of the academic process are subject to disciplinary action by the college.

Review the academic code of conduct policy at: http://www.cowley.edu/policy/policy402.html
(Institutional Policies: Student Affairs 400:402 Academic Code of Conduct)

Online protocol for using Blackboard network:
To allow for orderly learning and communication, students are to follow the rules of online courtesy, including refraining from use of sexist, racist, off-color, or demeaning language or behavior. Informal modes of communication such as text abbreviations are not acceptable. This is a college course and student vocabulary and word choice should be appropriate to a college classroom. Students should stay on-topic and handle non-class related matters over off-line posts. The instructor is the ultimate authority and will delete any inappropriate posts. An orientation to Blackboard must be completed by each student prior to use.

Course schedule: NOTICE: Changes made are at the discretion of the instructor in regards to procedure, assignments, and schedule of the syllabus.

DATE	#/days	COURSE WORK	NOTES
8/19-8/23	(2)	Enrollment/Course orientation/Syllabus	Inservice 19th-21st
8/26-8/30	(5)	Ch 1- The Science of Psychology	
9/2-9/6	(4)	Ch 1-The Science of Psychology Ch 2-The Biological Basis of Behavior	Labor Day-2nd
9/9-9/13	(5)	Ch 2-The Biological Basis of Behavior	
9/16-9/20	(5)	Ch 3-Sensation & Perception	
9/23-9/27	(5)	Ch 4-States of Consciousness	
9/30-10/4	(4)	Ch 5-Learning	Inservice-30th Homecoming-4th
10/7-10/11	(5)	Ch 6-Memory	
10/14-10/18	(4 ½)	Ch 7-Cognition & Mental Abilities	End of 9 wks- out at 1 pm
10/21-10/25	(3)	Midterm Exam (Ch 1-7)	No school-24th or 25th
10/28-11/1	(4)	Ch 8-Motivation & Emotion	No school-1st
11/4-11/8	(5)	Ch 9-Lifespan Development	
11/11-11/15	(5)	Ch 10-Personality	
11/18-11/22	(5)	Ch 11-Stress & Health Psychology	
11/25-11/29	(0)	NO SCHOOL	Thanksgiving break
12/2-12/6	(5)	Ch 12-Psychological Disorders	
12/9-12/13	(5)	Ch 13-Therapies	
12/16-12/20	(4)	Final Exam (Ch 8-13)	End of semester Inservice – 20th
		END OF SEMESTER	